

CIVIL SERVICE COMMISSION  
OPEN SESSION  
MINUTES  
October 6, 2020

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIR Tony Wilkins  
COMMISSIONER Todd Ray  
COMMISSIONER Greg Spain  
SECRETARY Penny Rogers  
ADMINISTRATIVE SECRETARY Sherry Beasley  
ABSENT: VICE CHAIR Sheri Hagen and COMMISSIONER Sarah Creek

Call to Order

Chair Wilkins called the meeting to order at 11:35 a.m.

Roll Call

3 out of 5 Commissioners were present at the time of roll call. Chair Wilkins declared a quorum does exist to conduct and approve business.

Chair Wilkins called for Appearance of Citizens:

There was none.

The Minutes of the September 1, 2020 regular meeting were presented. Commissioner Spain moved that the September 1, 2020 regular meeting minutes be approved, seconded by Commissioner Ray and upon call of the roll, Commissioners Ray, Wilkins and Spain voted aye. Secretary Rogers declared the motion carried.

The Minutes of the September 14, 2020 special meeting were presented. Commissioner Ray moved that the September 14, 2020 special meeting minutes be approved, seconded by Commissioner Spain and upon call of the roll, Commissioners Ray, Wilkins and Spain voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Ray, and upon call of the roll, Commissioners Wilkins, Spain and Ray voted aye. Secretary Rogers declared the motion carried.

Commissioner Spain moved to return to Open Session, seconded by Commissioner Ray, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Secretary Rogers declared the motion carried.

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Chair Wilkins called for Unfinished Business:

- A. There was none.

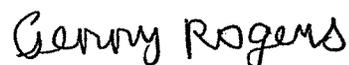
Chair Wilkins called for New Business:

- A. Authorization Request to Approve Job Announcement and Establish Eligible Register for Library Page (Half-Time), Commissioner Spain moved the Authorization Request be received, placed on file, and approved, seconded by Commissioner Ray, and upon call of the roll, Commissioners Spain, Ray and Wilkins voted aye.
- B. Receiving and Filing of Personnel Actions  
Commissioner Ray moved that the appointments, promotions, suspension, oral and written reprimands, request for leaves, civil service status, amended retirement, and retirement be received, placed on file, and approved, seconded by Commissioner Spain, and upon call of the roll, Commissioners Wilkins, Spain and Ray voted aye. Secretary Rogers declared the motion carried.
- C. Election of Officers – Commissioner Spain made a motion to re-elect Tony Wilkins as Chair, seconded by Commissioner Ray, and upon call of the roll, Commissioners Spain, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried. Commissioner Spain made a motion to re-elect Sheri Hagen as Vice Chair, seconded by Commissioner Ray, and upon call of the roll, Commissioners Spain, Ray and Wilkins voted aye. Secretary Rogers declared the motion carried.

Chair Wilkins called for Other Business:

There being no other business, Commissioner Ray moved to adjourn the meeting, seconded by Commissioner Spain, and upon call of the roll, Commissioners Ray, Spain and Wilkins voted aye. Secretary Rogers declared the meeting adjourned at 11:44 a.m.

Respectfully Submitted,



Penny Rogers  
Secretary